

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10-48

Held

April 22, 2014

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst and Jane Hawn-Jackson, Zoning Inspector Robert Vaughn, Office Manager Lori Zebrasky, Fire Chief John Jyurovat and Road Superintendent Mark Pope. Members of the public: Lloyd Richards, Kathleen Kennedy, Andy Branick and Dan Ellenberg were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (job 238 & 239).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairman Norman Jepson then recognized Stephen Jones of University Hospital Systems and Dan Ellenberg with Emergency Services of University Hospital who were here to present Saybrook Fire Department with the Lucas 2 Device, which will assist with CPR and enhance a more efficient emergency response rescue in a safer community.

Office Manager Lori Zebrasky stated that the meeting was being recorded for record purposes, if anyone else's recording, please state for the record. No one stated they were recording.

#1 Norman Jepson moved resolution, seconded by Robert Brobst to dispense with the resolution of the reading of the April 8, 2014, Regular Meeting Minutes.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#2 Norman Jepson moved resolution, seconded by Robert Brobst to approve the April 8, 2014, Regular Meeting Minutes.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Abstained

One cemetery deed was signed.

SAFETY REPORT

Vice Chairman Robert Brobst read the Safety Report.

The Drug-Free Safety Program Supervisor Training was completed on April 16, 2014 by Road Superintendent, Marc Pope, Office Manager, Lori Zebrasky and Fire Chief, John Jyurovat.

#3 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Safety Report, a copy of which can be found in the Addendum.

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Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

FISCAL REPORT

Chairman Norman Jepson read the Fiscal Report.

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve Warrants 61281 through 61413.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following purchase orders 2-2014 through 52-2014.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the purchase order regulars and then and now purchase orders 8-2014 through 26-2014.

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. The previous month end was passed out for your review.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance:	1,740,647.91
Current Investment Accounts:	911,150.97
Current Checking Account:	829,496.94

#7 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

ROAD REPORT

Road Superintendent Marc Pope presented the Road Report.

#8 Norman Jepson moved resolution, seconded by Robert Brobst not to

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participate in the paving of Ohio Avenue Extension, through the city of Ashtabula Paving Program at a 50% share cost of \$67,501.05 at this time.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Road Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#10 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to recommend Gloria Baum for the expiring Board of Zoning Appeals seat. Term began May 1, 2014 through April 30, 2019.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to recommend Karen Keesler for the expiring Zoning Commission seat. Term began May 1, 2014 through April 30, 2019.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#13 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Fire Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE PERSONNEL REPORT

Chairman Norman Jepson read the Fire Personnel Report.

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Norman Jepson Yes

#18 Norman Jepson moved resolution, seconded by Robert Brobst to proceed with necessary paperwork for Road & Fire Levy's, which will be on the November ballot.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

Trustees discussed (CRA) Community Reinvestment Act and the need to schedule a work session with Commissioner Peggy Carlo.

#19 Robert Brobst moved resolution, seconded by Norman Jepson to send a letter to the County Prosecutor and County Engineers regarding Saybrook Township's drainage problem behind the Road Department Building.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ANNOUNCEMENTS FOR THE RECORD

- May 6, 2014, Voting at Administration Building
- May 17, 2014 8:00 a.m. – 3:00 p.m.

Jane Jackson requested a moment of silence for former Trustee Robert Davis who passed away this last week. Chairman Norman Jepson recognized the many contributions Bob Davis made to Saybrook Township.

#20 Norman Jepson moved resolution, seconded by Jane Hawn Jackson to go into executive session at 7:45 p.m. to discuss a personnel matter after which action could be taken.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#21 Norman Jepson moved resolution, seconded by Jane Hawn Jackson to come out of executive session at 8:00 p.m.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#22 Jane Hawn-Jackson moved resolution, seconded by Norman Jepson to hire Jamie Cooper at \$12.00 per hour as an Independent Contractor to provide secretarial support on an as needed basis.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes

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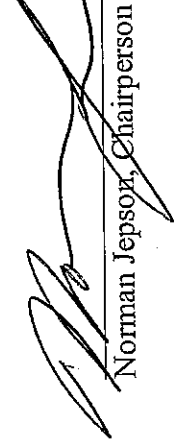
Norman Jepson Yes

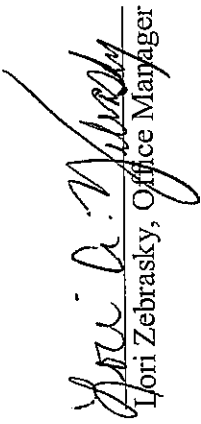
Bill Olin appeared at the end of the meeting and asked to discuss a zoning concern at which time the trustees gave him the floor.

#23 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 8:30 p.m.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Lori Zebrasky, Office Manager