

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

April 10, 2018

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbra Carr and Fire Chief John Jyurovat. Members of the public: Tim Baum was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 04102018)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

Chairperson Jepson deferred from the agenda to open the stone bids. Bids were opened from 1) Nelson Sand and Gravel 2) R.W. Sidley 3) Simak and 4) ARMS trucking Company. R.W. Sidley, Inc. Bid was disallowed because it was not a sealed bid.

#1 Norman Jepson moved resolution to have Road Superintendent Marc Pope review the bids and provide recommendation seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

March 13, 2018 Special Meeting
March 13, 2018 Regular Trustees Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#3 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

March 13, 2018 Special Meeting
March 13, 2018 Regular Trustees Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#4 Robert Brobst moved resolution to approve payroll direct deposits #276-2018 thru #365-2018 and Warrants # 67225 thru # 67300 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Norman Jepson moved resolution to "VOID" check # 67269 due to incorrect vendor name and reissue seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, fund summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 04/09/2018.

Total All Funds: \$ 1,676,448.89
Current Investment Accounts: \$ 589,696.01
Current Checking Account: \$ 1,086,752.88

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#7 Norman Jepson moved resolution to purchase a Kubota Mower 2700 Series 2724XKW-2-54 for \$7,771.14 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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#8 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#9 Gloria Baum moved resolution to accept the updated format of the "Application for Zoning Appeal or Variance" seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#10 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report

#11 Norman Jepson moved resolution to remove the following old computers from inventory as obsolete equipment:

Dell DHP – Desktop	Serial # 9GSVP31
Dell Windows 7 – Desktop	Serial # FSY75M1
Hewlett Packard – Desktop	Serial # 3CR9340K6V
Dell Vostro 410 – Desktop	Serial # DB9YGH1
Hewlett Packard 110 – Desktop	Serial # 4CE324046Y

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report.

PUBLIC

None

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OLD BUSINESS

None

NEW BUSINESS

#13 Norman Jepson moved resolution to have Saybrook Township perform the mowing/trimming at The Truesdell Memorial Park located at RT. 45 and RT. 20 owned by the Saybrook Township Park Commission at an annual rate of \$2,000.00. The contract will be for a (6) year period commences in 2018 to 2023. Saybrook Township will provide their equipment and operators to perform the mowing and will take full responsibility for repairs, safety, insurance and liability to all equipment and any private property which their mowing may cause holding Saybrook Township Park Commission harmless of any claims from their mowing services seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to apply for a NOPEC grant of \$27,210 and to be placed in "ESCROW" for future improvements seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to donate \$200.00 to the VFW for flags and tent rental for Memorial Day seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#16 Norman Jepson moved resolution to move the May Trustees meeting to Monday, May 7, 2018 at 10:00 am due to Election Day seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

EXECUTIVE SESSION

#17 Norman Jepson moved resolution to go into "Executive Session" at 11:00 am to discuss part-time firefighters seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved resolution to come out of Executive Session" at 11:28 am seconded by Gloria Baum.

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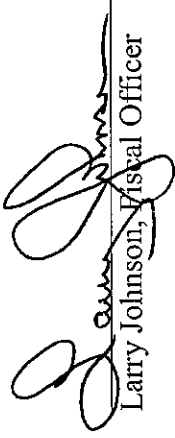
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution to offer employment to Martin Martinez and David West as a probationary Part-Time Firefighter provided they pass The Firefighters Physical Agility Test at Tri-C the physical and pre-employment drug screen and fill out the required paperwork seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#20 Norman Jepson moved to adjourn the meeting at 11:30 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson
Larry Johnson, Fiscal Officer

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