Minutes of

Held

### SAYBROOK TOWNSHIP TRUSTEES

Meeting

BLANK, INC., FORM NO. 10148 20

APRIL 8, 2014

Jyurovat came in half way into the meeting. Jepson was not present, therefore no vote will be reflected for him. Baum and Greg Strnisa were in attendance at the Saybrook Township Administrative Office Manager Lori Zebrasky and members of the public: Lloyd Richards, Gloria Hawn-Jackson, Fiscal Officer Larry Johnson, Zoning Inspector Robert Vaughn, order at 10:00 am by Vice-Chairperson Robert Brobst along with Trustee Jane The Regular Meeting of the Saybrook Township Board of Trustees was called to 7247 Center Road, Saybrook Township, Ohio 44004. Chairperson Norman Fire Chief John

meeting is on file at the Administrative Office. obtained by listening to it at our office (job 237). The following minutes reflect action taken by this Board. More detailed information can be The recording of this

Vice-Chair Brobst led the assembly in "The Pledge of Allegiance"

Office Manager Zebrasky stated that the meeting was being recorded for record purposes, if anyone else is recording, please so state for the record. No one state they were recording. No one stated

with the reading of the following Minutes: Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to dispense

March 25, 2014, Special Meeting, Zoning Forms March 25, 2014, Regular Meeting April 2, 2014, Employee Safety Committee Meeting

Roll Call Voting: Jane Hawn-Jackson Robert Brobst Yes Yes

the following Minutes: Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve

March 25, 2014, Special Meeting, Zoning Forms March 25, 2014, Regular Meeting

Roll Call Voting: Robert Brobst Jane Hawn-Jackson Yes Yes

#3 Jane Hawn-Jackson moved, seconded by Robert Brobst to receive for record purposes only the April 2, 2014, Employee Safety Committee Meeting Minutes.

Voting: Robert Brobst Jane Hawn-Jackson Yes Yes

SAFETY REPORT
Vice-Chair Brobst read the Safety Report.

safety inspections of Township Buildings to offer suggestions. BWC Industrial Safety Consultant Mary Betts is scheduled to come to the next Safety Committee Meeting on June 19<sup>th</sup> at 9:00 am to offer suggestions. She will then do

Report, a copy of which can be found in the Robert Brobst moved, seconded by Jane Hawn-Jackson to receive the Safety Addendum.

Robert Brobst Jane Hawn-Jackson

Minutes of

Held

SAYBROOK TOWNSHIP TRUSTEES

<del>APRIL-8, 2014</del>

20

Meeting

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

Warrants 61226 through 61280 and electronic payment 68-2014. Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve

Roll Call Voting: Jane Hawn-Jackson

Yes

Robert Brobst

Yes

the following Purchase Orders: Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve

UMB Bank 30,000.00 Tony Long, UAN Consultant 1,500.00

Roll Call Voting: Jane Hawn-Jackson Yes

Robert Brobst

Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve

the following Super Blanket Certificates: 2031-330-323-0000 Repairs and Maint Repairs and Maintenance

5,000.00 1,000.00

Roll Call Voting:

1000-110-410-0000

Office Supplies

Robert Brobst Jane Hawn-Jackson

Yes

Yes

report. Status, Receipt Account Status, Fund Status and Payment Listing are attached to this As recommended by the State Auditors, a copy of the System Status, Appropriation The previous Month End was passed out to the Trustees earlier for their

paid. The following are a list of the un-audited balances after the above bills have been

Total Cash Balance:

1,829,800.21

Current Checking Account: Current Investment Accounts:

911,150.97 918,649.24

Report, a copy of which can be found in the Addendum. Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Fiscal

Voting:

Jane Hawn-Jackson Yes Yes

Robert Brobst

present a Resolution to Trooper Scotty Balcomb in recognition on being selected "2013 Trooper of the Year" at the Saybrook Township Post of the Ohio State Highway Patrol. The Trustees deviated from the regular agenda so that Jane Hawn-Jackson could

### ROAD REPORT

Z written report

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

费 Report, a copy of which can be found in the Addendum. Jane Hawn-Jackson moved, seconded by Robert Brobst to receive the Zoning

Minutes of

Held

### SAYBROOK TOWNSHIP TRUSTEES

		C, INC., FORM NO. 10148
APKI		
APKIL 8, 2014	,	
	20_	

Voting:

Jane Hawn-Jackson Yes

Robert Brobst Yes

No written report.

### WATER RESCUE REPORT No written report.

Resident Lloyd Richards stated that he has heard several nice compliments on the opening of Station 2 and how fast their response was.

### COMMITTEE REPORTS

Memorial Day Committee: Jane Hawn-Jackson called Mr. Tredent at Lakeside High and he said the Lakeside Band will be in our parade. It was decided to only get one tent with chairs for the public. We will hire a bugler and two sheriffs and Jane Hawn-Jackson is working on getting a speaker.

## COMMUNICATION/CORRESPONDENCE

(All of which can be found in the Addendum)

- Part-Time Secretary's last day will be 4-17-14
- Overlook Drive Resolution received from Commissioners approving vacation of a portion of
- March 1 was paid in 4-3-14 paycheck Part-Timers Union Memorandum of Understanding has been signed and approved as to form by County Prosecutor, senior person retro back pay to
- paychecks using UAN Accounting Software Notice was put in employee's 4-3-14 paychecks regarding issuance of
- from \$42.95 to \$52.98 Time Warner Cable is increasing monthly Business Class Television services
- Stations 1 and 2, Road and Administration Buildings Notice of next Safety Committee Meeting on June 19 at 9:00 am was posted at
- Napa Auto Parts, possibly coming to Ashtabula area
- Marc Pope will review what services we have or need if we are not connected to digital cable equipment, we can request Digital Adapters and remote controls free of charge from 7-28-14 through 9-30-15. Time Warner Cable, certain channels will be delivered in digital format only,
- ODOT Weekly Traffic Advisory

NEW BUSINESS

Resident would like to extend water line along Weimer Drive.

County Engineer draw up blue prints to extend the water line along Weimer Drive and the Township will pay cost for fire hydrants. Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to have

Roll Call Voting:

Jane Hawn-Jackson Yes

Robert Brobst

## ANNOUNCEMENTS FOR THE RECORD

- Board openings April 14, 2014, 4:00 pm, Deadline for letters of interest for Township Zoning
- April 18, 2014, Offices closed for Holiday

Meeting

# RECORD OF PROCEEDINGS

Meeting

JAYTON LEGAL BLANK, INC., FORM NO. 10148 SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Held
APRII
APRIL 8, 2014
20

#11 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to go into Executive Session to discuss legal issues at approximately 10:40 am. The two Trustees and the Zoning Inspector went into Executive Session.

Roll Call Voting: Robert Brobst Jane Hawn-Jackson Yes Yes

#12 regular session at 11:20 am. Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to return to

Roll Call Voting: Jane Hawn-Jackson Robert Brobst

Yes Yes

meeting at 11:21 am. Robert Brobst moved, seconded by Jane Hawn-Jackson to adjourn the

The meeting was adjourned.

Roll Call Voting:

Robert Brobst Jane Hawn-Jackson

Yes Yes

Hori Zebrasky, Office Manager itansky

Robert Brobst,

Vice-Chairperson