

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

March 28, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, and Fire Chief John Jyurovat. Members of the public: Tim Baum was in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 03282017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

Norman Jepson announced that four stone bids were received and would now open. Bids were received from the following:

Benson Trucking
Arms Trucking
Robert Jansen
Simak Trucking

#1 Norman Jepson moved resolution to submit stone bids to Road Superintendent Marc Pope for review seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to dispense with the reading of the following minutes seconded by Gloria Baum.

March 13, 2017 Special Meeting
March 14, 2017 Trustee Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#3 Robert Brobst moved resolution to approve the following minutes seconded by Gloria Baum.

March 13, 2017 Special Meeting
March 14, 2017 Trustee Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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SAFETY REPORT

Trustee Robert Brobst presented the Safety Report.

#4 Norman Jepson moved resolution to receive the Safety Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#5 Robert Brobst moved resolution to approve payroll direct deposits #231-2017 thru 274-2017 and Warrants # 66219 thru # 66252 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now purchase order #43-2017 thru 45-2017 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution to approve the following Then and Now Purchase Orders over \$3,000.00 seconded by Gloria Baum.

#44-2017 Delta Dental \$9,500.00

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Robert Brobst moved resolution to approve the following Super Blanket Certificate #91-2017 thru 94-2017.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 03/28/2017.

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Total All Funds: \$ 1,490,120.89
Current Investment Accounts: \$ 345,426.43
Current Checking Account: \$ 1,144,694.46

#9 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Robert Brobst.

Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road Report.

#10 Norman Jepson moved resolution to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting:
Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

No written report.

FIRE REPORT

No written report.

WATER RESCUE REPORT

No written report.

PUBLIC

None

OLD BUSINESS

Nothing requiring action.

NEW BUSINESS

#11 Norman Jepson moved resolution to correct resolution # 17031408, due to typing error. The resolution was passed to transfer \$5,000.00 and should have been a resolution to transfer \$6,000.00 from the Special Lighting Assessment Fund back to the General Fund that was advanced until the first settlement check was received. The amount of transfer was \$6,000.00 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to contract with EROBIC Holdings LLC for rental property at 5036 LRW at \$800.00 per month commencing on February 1, 2017 and renewable in one year increments thereafter. This rental agreement is for the

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purpose of housing fire fighters while on duty at Station #2 seconded by Robert Brobst.

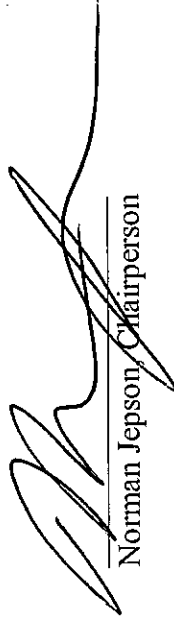
Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

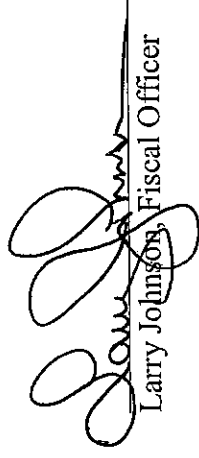
#13 Norman Jepson moved resolution to approve expenditures for the Memorial Day Parade up to \$1,000.00 seconded by Robert Brobst.

Roll Call Voting:	Gloria Baum	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

#14 Norman Jepson moved to adjourn the meeting at 7:25 am seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer