

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 1014B

March 22, 2016

Held

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Fire Chief John Jyurovat and Zoning Inspector Robert Vaughn. Members of the public: Tim Baum and Judy Sims were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. This meeting is on file at the Administrative Office.

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was not being recorded because the recorder was not working, if anyone else is recording, please state so for the record. No one stated they were recording.

Chairperson Jepson deferred from the agenda to open the stone bids and asphalt bids.

Stone bids: A legal ad ran two times in the Star Beacon on March 4, 2016 and March 11, 2016 – (which can be found in the Addendum)

Five stone bids were received and read publicly as follows:

Chairperson Jepson read the first bid from Kinder Morgan, Pinney Dock, 1149 East 5th Street, Ashtabula, Ohio 44004, the second from The Arms Trucking Co., P.O. Box 369 E. Claridon, Ohio 44033, the third from Simak Trucking & Excavating, Inc. 3052 E. Center Street, P.O. Box 599, N. Kingsville, Ohio 44068, the fourth from ABBA Express, Inc., 6209 State Route 193, Kingsville, Ohio 44048 and the fifth from T.W. Benson Trucking, Inc., 3311 State Road South, Ashtabula, Ohio 44004.

#1 Norman Jepson moved resolution to receive the bids as presented (which can be found in the addendum), seconded by Robert Brobst. No action was taken on awarding the stone bids. They will be reviewed by the Road Superintendent to give his recommendation.

Roll Call Voting:	Robert Brobst	Yes
	Norman Jepson	Yes

Asphalt bids: A legal ad ran two times in the Star Beacon on March 4, 2016 and March 11, 2016 (which can be found in the addendum).

One asphalt bid was received and read publicly as follows:

Chairperson Jepson read the only bid from Koski Construction Co., 5841 Woodman Avenue P.O. Box 1038, Ashtabula, Ohio 44005-1038.

#2 Norman Jepson moved resolution to receive the asphalt bid as presented (which can be found in the addendum) seconded by Robert Brobst. No action was taken on awarding the asphalt bid. The bid will be reviewed by the Road Superintendent to give his recommendation

Roll Call Voting:	Robert Brobst	Yes
	Norman Jepson	Yes

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#3 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst:

March 8, 2016 Trustee Meeting

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#4 Norman Jepson moved resolution to approve the following minutes, seconded by Robert Brobst:

March 8, 2016 Trustee Meeting

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer, Larry Johnson, presented the Fiscal report.

#5 Robert Brobst moved resolution to approve payroll direct deposits #261-2016 thru 317-2016 and Warrants 65171 thru 65211, seconded by Norman Jepson.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#6 Norman Jepson moved resolution to approve the following Regular Purchase orders and Then and Now Purchase Order: 26-2016 thru 28-2016, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#7 Norman Jepson moved resolution to approve the following Super Blanket Certificates #74-2016 thru 75-2016, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review & signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 03/22/2016.

Total All Funds:	\$ 1,556,329.42
Current Investment Accounts:	\$ 433,263.94
Current Checking Account:	\$ 1,123,065.48

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#8 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETARY REPORT

No written report.

ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#9 Norman Jepson moved to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Robert Brobst Yes
Norman Jepson Yes

Fire Report

John Jyurovat presented the Fire Report.

#10 Norman Jepson moved resolution to send Gary VanNorman, Tom Ricker, Ben Paxton, Aaron Gilmer, Dan Goodale, and Matt Hicks to an EMS Symposium on May 20, 2016 in Independence, Ohio at \$60.00 per person, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to purchase lunch for up to 30 people and spend no more than \$250.00 for a joint 8 hour, live fire training with Geneva Fire Department on 4-17-16, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to approve Greg Bones, who has completed 48 hours training period, to take any unfilled shifts as of 0700 on 3-23-16 and sign up for shifts in the month of April, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution to accept the resignation of Firefighter/Paramedic Pete Teston, seconded by Robert Brobst with regrets.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#14 Norman Jepson moved to receive the Fire Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

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Voting: Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

Public

None

OLD BUSINESS

#15 Robert Brobst moved resolution to change resolution #16030811 to increase the dollar amount by \$475.00 to add cab steps – total for 2016 Ford F250 4x4 regular cab XL137” wheelbase pick-up is \$39,429.00, seconded by Norman Jepson.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

NEW BUSINESS

#16 Norman Jepson moved resolution to renew the bank credit cards with Andover Bank with the Trustees and Fiscal Officer Signatures, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved resolution to authorize the Andover bank as designated depository for Township funds and the Township Fiscal Officer to administer the investment of Township funds in the above named designated depository, per Saybrook Township Investment Policies, seconded by Robert Brobst.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#18 Norman Jepson moved resolution to decline purchasing forfeiture of parcel #49-027-10-052-00562. (5627 Dunbar), seconded by Robert Brobst.

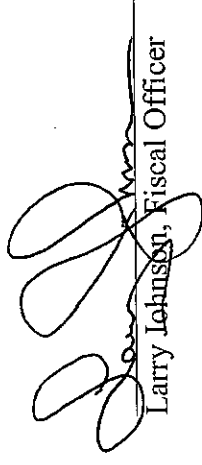
Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#19 Norman Jepson moved resolution to adjourn the meeting at 7:56 pm, seconded by Robert Brobst.

Voting: Robert Brobst Yes
Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer