

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

March 10, 2015

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The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Norman Jepson, along with Trustees Robert Brobst, Jane Hawn-Jackson and Fiscal Officer, Larry Johnson. Members of the public: Gloria Baum, Tim Baum, Katie Burger, Lloyd Richards, Judy Sims, & Melissa Pope were in attendance of the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job 03102015).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Chairperson Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

Norman Jepson presented a resolution for Trooper of the year to Trooper Erik N. Souders.

Chairperson Jepson deferred from the agenda to open the Stone Bids and Ambulance Bids

Stone Bids: A legal ad was run one time in the Star Beacon on February 11, 2015 which stated the following:

Notice is hereby given that Saybrook Township Trustees will receive sealed bids by March 6, 2015 at 4:00 PM for approximately 5,000 ton of limestone in various sizes including #8, #9, #57, #67, #2, #4, #304, #411 and riprap. POS your yard and delivered to Saybrook Township Yard at 7247 Center Road, Ashtabula, OH 44004, for road maintenance from April 1, 2015 to March 31, 2016. Bids may be mailed or dropped off at above address. All bids shall be sealed and labeled, ATTN: "Stone Bid". Bids will be opened and publicly read at the Trustees Regular meeting on March 10, 2015 at 10:00 am. The Trustees reserve the right to accept or reject any or all bids.

Two Stone Bids were received and ready publicly as follows:

Chairperson Jepson read the first bid from Kinder Morgan, Pinney Dock 1149 East 5th Street, Ashtabula, Ohio 44004, and the second bid from Simak Trucking & Excavating, Inc., 3052 East Center Street, P.O. Box 599, N. Kingsville, Ohio 44068.

#1 Norman Jepson moved resolution, seconded by Robert Brobst to receive the bids as presented (which can be found in the addendum) No action was taken on awarding the stone bids: they will be review by the Road Superintendent to give his recommendations.

Roll Call Voting:	Jane Hawn-Jackson	Yes
	Robert Brobst	Yes
	Norman Jepson	Yes

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SAFETY REPORT

No Report Written

FISCAL REPORT

Fiscal Officer, Larry Johnson, presented the Fiscal report.

#5 Jane Hawn-Jackson moved resolution, seconded by Robert Brobst to approve Warrants 63476 thru 63549

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#6 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to approve the following purchase and then & now purchase order:

19-2015 through 20-2015

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#7 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Super Blanket Certificates: 74-2015.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the revenues status, appropriation status, purchase order status, fund status, payment listing and cash summary by fund are attached to this report. This previous month end was passed out for your review.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 2/24/2015.

Total All Funds:	\$ 925,816.48
Current Investment Accounts:	\$ 878,535.56
Current Checking Account:	\$ 47,280.92

#8 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

Road Superintendent Mark Pope presented the Road Report.

#9 Norman Jepson moved, seconded by Jane Hawn-Jackson to receive the Road Report.

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Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

Zoning Inspector, Robert Vaughn, presented the Zoning Report.

#10 Jane Hawn-Jackson moved, seconded by Norman Jepson to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

No written report.

WATER RESCUE REPORT

No written report

PUBLIC

No comments.

OLD BUSINESS

- A) Update on CRA meeting
- B) Update on city tax review

COMMITTEE REPORTS

None

NEW BUSINESS

#11 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to terminate the cleaning service contract for the Administration building and seek bids for the Road building.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to move into Executive session to review Ambulance bids at 10:40 am.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#13 Norman Jepson moved resolution seconded by Robert Brobst to come out of Executive session at 11:00 am.

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Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#14 Norman Jepson moved resolution seconded by Robert Brobst to accept the bid from Chickasaw Ambulance Service for the purchase of an ambulance for \$115,000.00

Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

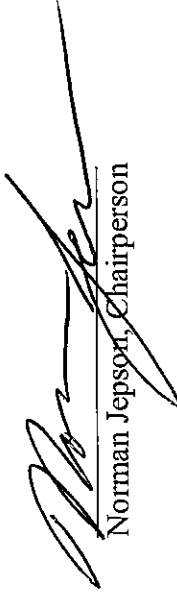
#15 Norman Jepson moved resolution, seconded by Robert Brobst to borrow up to two-thirds of the cost of the ambulance with a three year term.

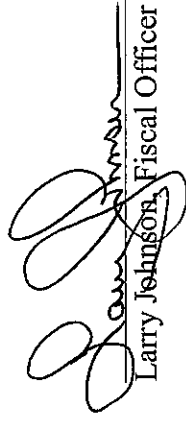
Roll Call Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

#16 Jane Hawn-Jackson moved, seconded by Robert Brobst to adjourn the meeting at 11:05 am.

Voting: Jane Hawn-Jackson Yes
 Robert Brobst Yes
 Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer

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