

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 28, 2017

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustee Gloria Baum, Fiscal Officer Larry Johnson and Zoning Inspector Robert Vaughn. Members of the public: Tim Baum and Tanya Niemi were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 02282017)

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Gloria Baum moved resolution to dispense with the reading of the following minutes seconded by Norman Jepson.

February 13, 2017 Special Meeting
February 14, 2017 Trustee Meeting
February 15, 2017 Special Meeting

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#2 Gloria Baum moved resolution to approve the following minutes seconded by Norman Jepson.

February 13, 2017 Special Meeting
February 14, 2017 Trustee Meeting
February 15, 2017 Special Meeting

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Gloria Baum moved resolution to approve Payroll Direct Deposits #139-2017 thru 187-2017 and Warrants # 66143 thru # 66183 seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#4 Gloria Baum moved resolution to approve the following Regular Purchase Orders and Then and Now Purchase Orders #39-2017 and #41-2017 seconded by Norman Jepson.

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Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#5 Gloria Baum moved resolution to approve the following Then and Now Purchase Orders over \$3,000.00 seconded by Norman Jepson.

#39-2017 Aetna \$ 19,425.33

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the bank reconciliation summary, appropriation summary, revenue summary, payment listing and payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 02/27/2017.

Total All Funds: \$ 432,936.63
Current Investment Accounts: \$ 318,762.44
Current Checking Account: \$ 114,174.19

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Norman Jepson Yes

ROAD AND CEMETERY REPORT

Chairperson Norman Jepson presented the following resolutions for the Road Department.

#7 Norman Jepson moved resolution to bid out the purchase of stone for the period of April 1, 2017 through March 31, 2018 seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#8 Norman Jepson moved resolution to bid out the purchase of asphalt for the 2017 season seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#9 Norman Jepson moved to receive the Road Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Norman Jepson Yes

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ZONING REPORT

Zoning Inspector Robert Vaughn presented the Zoning Report.

#10 Norman Jepson moved resolution to receive the Zoning Report, a copy of which can be found in the Addendum seconded by Gloria Baum.

Voting: Gloria Baum Yes
Norman Jepson Yes

FIRE REPORT

No written report.

WATER RESCUE REPORT

No written report.

PUBLIC

None

OLD BUSINESS

Nothing requiring action.

NEW BUSINESS

#11 Norman Jepson moved resolution to participate in the cooperative purchasing program for 2017. The cost is \$100.00 payable to Treasurer State of Ohio seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution to review the Medicount Service Agreement seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

Communication/Correspondence

- Flajacks for Firefighters, Benefit Pancake Breakfast with Austinburg Volunteer Fire Department, Saturday, March 4th 8-11 am at Austinburg Township Hall.
- Greater Ashtabula Chamber of Commerce Casino Night Saturday, April 8, 2017 6:30pm-11:00pm. At the Lodge at Geneva on the Lake: (copies to 3-t's and FO.)
- E-mail from Lynne Rose Commend a job well done for the temporary repair on Lucas. See e-mail

EXECUTIVE SESSION

#13 Norman Jepson moved resolution to go into "Executive Session" at 6:45 pm to discuss personnel issues seconded by Gloria Baum.

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Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#14 Norman Jepson moved resolution to come out of "Executive Session" at 6:52 pm seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#15 Norman Jepson moved resolution to adjust the employees premium to the reduced rate established by Aetna for the following employees Lori Zebrasky, Renee Kirk, Robert Mead and Fire Chief John Jyurovat seconded by Gloria Baum.

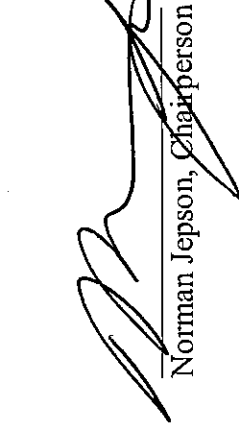
Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

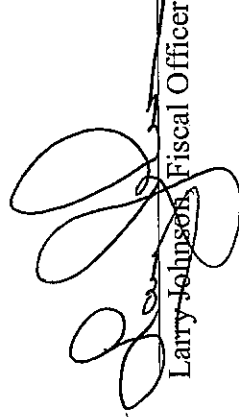
#16 Norman Jepson moved resolution to suspend the 6 hours of overtime pay that was allowed to Zoning Inspector Robert Vaughn seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Norman Jepson Yes

#17 Norman Jepson moved to adjourn the meeting at 6:55 pm seconded by Gloria Baum.

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer