

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 107-48

February 23, 2016

Held

20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:30 pm by Chairperson Norman Jepson, along with Trustees Robert Brobst, Gloria Baum, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, and Fire Chief John Jyurovat. Members of the public: Tim Baum, Antonio Acierno, and Derek Dreslinski were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 02232016).

Chairperson Norman Jepson led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in Prayer.

Norman Jepson stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Robert Brobst moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum:

February 09, 2016 Trustee Meeting
February 12, 2016 Special Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution to approve the following minutes, seconded by Gloria Baum:

February 09, 2016 Trustee Meeting
February 12, 2016 Special Meeting

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

SAFETY REPORT

No written report

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal report.

#3 Robert Brobst moved resolution to approve payroll direct deposits #156-2016 thru 209-2016 and Warrants 65092 thru 65132, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

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#4 Robert Brobst moved resolution to approve the following regular purchase orders and Then and Now Purchase Orders: 22-2016 thru 24-2016, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution to approve the following Super Blanket Certificates #68-2016 thru 69-2016, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing, and Payroll were printed for your review & signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 02/23/2016.

Total All Funds: \$ 589,756.23
Current Investment Accounts: \$ 417,454.50
Current Checking Account: \$ 172,301.73

#6 Robert Brobst moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Norman Jepson.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD AND CEMETARY REPORT

Road Superintendent Marc Pope presented the Road Report.

#7 Robert Brobst moved resolution to advertise for bids for the purchase of asphalt and tack for the 2016 season, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Norman Jepson moved resolution to advertise for bids for the purchase of stone for 2016, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#9 Norman Jepson moved to receive the Road and Cemetery Report a copy of which can be found in the Addendum, seconded by Gloria Baum.

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Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

ZONING REPORT

No written report.

Fire Report

Fire Chief John Jyurovat presented the Fire Report.

#10 Norman Jepson moved resolution to remove the following items from inventory as listed below, seconded by Robert Brobst.

7 Streamlight Box Lights we have replaced them with new technology after each one has failed two of these lights were not tagged but 5 were they are as follows: 00859, 00881, 00889, 00956, 00971, and 1 type Writer Model # EW-1000.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norman Jepson moved resolution to approve a quote from G.C.R. Tires & Service for 4 new rear tires for Engine #711 at a price of \$1,923.00, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved to receive the Fire Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No written report

OLD BUSINESS

#13 Norman Jepson moved resolution to have all full time employees and elected officials to contribute (pre-taxed) 9% of their gross health insurance premium. Annualized payments to be divided over 26 pay periods, seconded by Gloria Baum.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

NEW BUSINESS

#14 Norman Jepson moved resolution to approve donating \$200.00 to United War

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Veterans to be used for the purchase of flags for the cemetery in observance of Memorial Day, seconded by Robert Brobst.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#15 Robert Brobst moved resolution to reimburse D&L Homes LTD (Ed Dragon) for street lighting on D&L Homes real estate tax bill of \$38.00, the lighting should have gone to the newly created parcel for the Dollar General Store, seconded by Norman Jepson.

Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

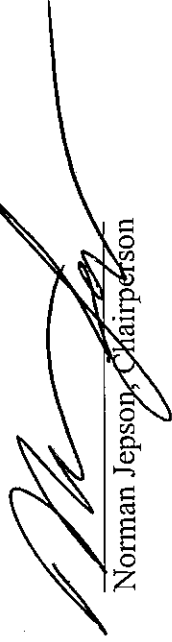
#16 Norman Jepson moved resolution to agree to terminate policy #SGM0Q with American Income Life Insurance Company due to lack of participation by the individual members, Based on the terms of our policy contract, American Income Life Insurance Co. are providing notice of coverage termination which will be effective 60 days from February 5, 2016 seconded by Robert Brobst.

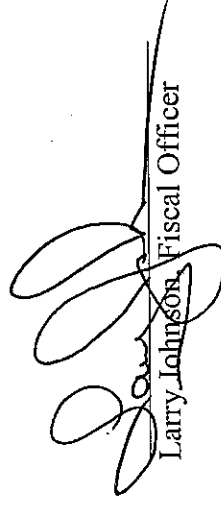
Roll Call Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

#17 Norman Jepson moved to adjourn the meeting at 7:03 pm, seconded by Gloria Baum.

Voting: Gloria Baum Yes
Robert Brobst Yes
Norman Jepson Yes

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer