

RECORD OF PROCEEDINGS

SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

January 13, 2015

Held

20

#4 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Regular and then and now purchase orders 128-2014 thru 5-2015

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#5 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to approve the following Super Blanket Certificate: 1-2015 thru 67-2015

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Revenue Summary, Payment Listing and Payroll Listing are in the report binder for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid.

Total Cash Balance: \$ 1,242,840.66
Current Investment Accounts: \$ 1,056,005.67
Current Checking Account: \$ 186,834.99

#6 Robert Brobst moved, seconded by Jane Hawn-Jackson to accept the Fiscal Report, a copy of which can be found in the Addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

No written report at this time.

ZONING REPORT

No written report at this time.

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report

#7 Norman Jepson moved resolution, seconded by Robert Brobst to accept a quote from Weber Electric Supply Inc. for replacing lights in bays of station #1 this quote is for 22 fixtures that we will install ourselves.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#8 Robert Brobst moved resolution, seconded by Jane Hawn-Jackson to seek bids on a new squad.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

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#9 Norman Jepson moved, seconded by Robert Brobst to accept the Fire Report, a copy of which can be found in the addendum.

Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

No report at this time

PUBLIC

No members of the public spoke.

OLD BUSINESS

No report at this time.

COMMITTEE REPORTS

No reports at this time.

COMMUNICATION/CORRESPONDENCE

- Jefferson Village will be holding an open forum to discuss the possibility county-wide Trick or Treat evening. The meeting is scheduled for Monday February 9, 2015 at the Town Hall in Jefferson.

NEW BUSINESS

#10 Norm Jepson moved resolution, seconded by Jane Hawn-Jackson to sign the agreement with State Road Occupational Medical Facility, LLC to be a part of their DOT Consortium for 2014. A copy of the contract and fe schedule can be found in the addendum.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#11 Norm Jepson moved resolution, seconded by Robert Brobst to split wages and benefits between elective officials. Norman Jepson will be split 75% Fire, 25% General, Robert Brobst will be split 75% Road, and 25% General. Jane Hawn-Jackson will stay at 100% General.

Roll Call Voting: Jane Hawn-Jackson Yes
Robert Brobst Yes
Norman Jepson Yes

#12 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to contract with the Firm Newhouse, Prophater, K & Hogan, LLC For legal general annexation advice and representation or other matters for the year 2015 at the following rates: \$200.00 per hour senior attorney time, \$175.00 per hour per hour associated attorney time, and \$75.00 per hour law clerk or legal assistant time. The rate is fixed for six months but subject it increase thereafter, with a maximum increase of 6% every six months; time spent on travel and telephone calls is considered billable time. Court cost and expenses will be paid by the township.

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Roll Call Voting:

| | |
|-------------------|-----|
| Jane Hawn-Jackson | Yes |
| Robert Brobst | Yes |
| Norman Jepson | Yes |

#13 Norman Jepson moved resolution, seconded by Robert Brobst request that before hiring an attorney that the department head contacts their Trustee liaison and then chairman or vice chairman be for getting legal representation.

Roll Call Voting:

| | |
|-------------------|-----|
| Jane Hawn-Jackson | Yes |
| Robert Brobst | Yes |
| Norman Jepson | Yes |

#14 Robert Brobst moved resolution, seconded by Norman Jepson purchase a 74" Mid-Mounted Right Hand Flail Mover for MoTrim Incorporated. This is being purchased under the state cooperative program. Not to exceed \$30,000.00 including transportation both ways.

Roll Call Voting:

| | |
|-------------------|-----|
| Jane Hawn-Jackson | Yes |
| Robert Brobst | Yes |
| Norman Jepson | Yes |

#15 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to request the Ashtabula County Engineer's to survey property to have water lines ran (3815 North Bend Road in Saybrook Township) and draw up the design for this project. There is no cost to the township.

Roll Call Voting:

| | |
|-------------------|-----------|
| Jane Hawn-Jackson | Yes |
| Robert Brobst | Abstained |
| Norman Jepson | Yes |

ACCOUNCEMENTS FOR THE RECORD

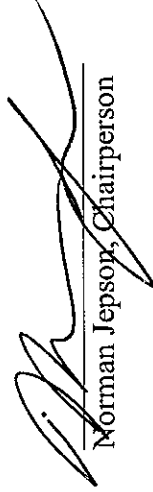
- Trustees Meeting canceled for Tuesday, January 27, 2015 at 6:30 pm
- Insurance Committee Meeting with Sean Sprouse with Burnham & Flower, Thursday, January 15, 2015 at 1:00 pm

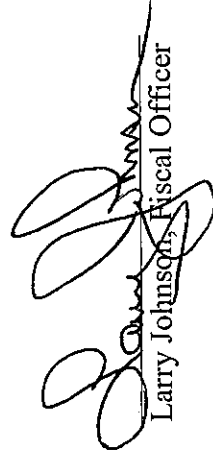
#16 Norman Jepson moved resolution, seconded by Jane Hawn-Jackson to adjourn the meeting at 11:36 am.

Voting:

| | |
|-------------------|-----|
| Jane Hawn-Jackson | Yes |
| Robert Brobst | Yes |
| Norman Jepson | Yes |

The meeting was adjourned.


Norman Jepson, Chairperson


Larry Johnson, Fiscal Officer