

Held JANUARY 11, 201120

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 7:30 P.M. by Chairperson Norman Jepson, with Trustees Robert Brobst, Fiscal Officer Marc D. Pope, Fire Chief John Jyurovat, Zoning Inspector Robert Vaughn and members of the public: Robert Deems, Mark Astorino, George Sabo, Jim Brady, Rosalie Keller, Tony Korzun, Greg Strmisa, William Davis, Bob Loudermilk, Dawn Cragon and Kevin Cragon were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004. Trustee Jane Hawn-Jackson was not present due to health issues and therefore no vote will be reflected for her.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at the Saybrook Township Administrative Office (file #60) or, upon request; it can be copied onto a CD at the current cost of the CD.

Chairperson Norman Jepson led the assembly in the Pledge of Allegiance to the Flag.

Fiscal Officer Marc Pope stated that the meeting was being recorded for record purposes only, if anyone else is recording, please so state for the record. No one stated they were recording.

#1 Robert Brobst moved resolution, seconded by Norman Jepson to dispense with the reading of the following Minutes:

December 28, 2010, Special Meeting, contracts
December 28, 2010, Special Meeting, FF Dependents Fund
December 28, 2010, Records Committee Meeting
December 28, 2010, Regular Meeting
December 28, 2010, Reorganizational Meeting

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#2 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Minutes:

December 28, 2010, Special Meeting, contracts
December 28, 2010, Regular Meeting
December 28, 2010, Reorganizational Meeting

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#3 Robert Brobst moved resolution, seconded by Norman Jepson to receive for record purposes only the following Minutes:

December 28, 2010, Special Meeting, FF Dependents Fund
December 28, 2010, Records Committee Meeting

One cemetery deed was signed.

FISCAL REPORT

Marc Pope read the Fiscal Officer's Report.

#4 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Warrants: 53098 – 53205 (Check #53282 was voided)

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

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#5 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Then and Now Certificates over \$3000.00:
Morton Salt 25000.00 Illuminating 83000.00
OTARMA 43071.00

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#6 Robert Brobst moved resolution, seconded by Norman Jepson to approve the following Purchase Orders:

Morton Salt	25000.00	Illuminating	83000.00
OTARMA	43071.00	ACDES	12600.00
Waste Management	3000.00	Ohio Treasurer	19800.00
Harrington Industrial	1200.00	Co. Treasurer	1315.42
Xerox Copier	1200.00	Windstream	13000.00
Andrews & Pontius	2370.00	Alltel	2100.00
Delta Dental	15600.00	Medical Mutual	240000.00
Vision Service	2500.00	American Messaging	1350.00
Am. United Life	2400.00	Dominion East Ohio	14000.00
Ceridian	226.00	Outdoor Army/Navy	3000.00
Scott Cole	3400.00	Atwells	10000.00
Ringer Screen Print	4000.00	Illuminating	22800.00
Burnham & Flower	2650.00		

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

FOR THE RECORD:

We received the 2010 increase in the Amended Official Certificate of Estimated Resources, a copy of which can be found in the Addendum. No action needs to be taken.

We received a request to deduct IAEP dues for two employees; based on legal advice we will continue to deduct the dues.

As recommended by the State Auditors, a copy of the System Status, Appropriations Status, Receipt Account Status, Fund Status and Pending Warrants are attached to this report. The previous Month End/Year End was passed out earlier for your review.

The following are a list of the un-audited balances after tonight's bills have been paid:

Total Cash Balance:	1,160,346.79
Current Investment Accounts:	1,104,377.31
Current Checking Account:	55,969.48

#7 Robert Brobst moved, seconded by Norman Jepson to receive the Fiscal Officer's Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Norman Jepson Yes

ROAD REPORT

No report.

RECORD OF PROCEEDINGS SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10748

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ZONING REPORT

Robert Vaughn presented the Zoning Report.

#8 Robert Brobst moved, seconded by Norman Jepson to receive the Zoning Report, a copy of which can be found in the Addendum.

Voting: Robert Brobst Yes
Norman Jepson Yes

FIRE REPORT

Chief John Jyurovat read the Fire Report.

#9 Norman Jepson moved resolution, seconded by Robert Brobst to approve the Fire Chief and two Officers to attend the First Respondents Hybrid and Air Bag Seminar on March 3, 2011 at the Cleveland Auto Show. There is no cost for the class but we will need to pay the Officers 1 ½ times their rates for overtime.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#10 Robert Brobst moved resolution, seconded by Norman Jepson to raise Part-time Dispatcher Nicole Bisbee from \$7.98 per hour to Probationary status regular rate of \$9.06 less .24 cents of \$8.82 per hour since she has completed her training and to take unfilled shifts beginning January 27, 2011.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#11 Robert Brobst moved resolution, seconded by Norman Jepson to raise Part-time Dispatcher Lindsay Harting from \$7.98 per hour to Probationary status regular rate of \$9.06 less .24 cents of \$8.82 per hour since she has completed her training and to take unfilled shifts beginning January 27, 2011.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

WATER RESCUE REPORT

Former Water Rescue Services Volunteer Ron Kraft who is no longer with Water Rescue, has returned all Township owned equipment, a list is in the Addendum.

#12 Robert Brobst moved, seconded by Norman Jepson to receive the Fire Report and Water Rescue Report, copies of which can be found in the Addendum.

Voting: Robert Brobst Yes
Norman Jepson Yes

SAFETY

#13 Norman Jepson moved resolution, seconded by Robert Brobst to approve and require the Ladder Safety program for the Road and Fire Department employees.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

PUBLIC

William Davis stated his concerns with the lack of street lights at the intersection of

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84 and 45.

Jerry Butcher stated that he is working on his mother's home on Carpenter Road which he received a demolition letter for. He would like to fix up the house but won't if the Township is going forward with taking it down. He stated he has every intention to put the house back in shape.

Dawn Cragon asked why the taxes went up in Saybrook. The reason was the Replacement Fire Levy that was passed by the voters November, 2009.

Mark Astorino stated he is concerned with the condition of the intersection of Renko and Carpenter.

OLD BUSINESS

No news as to the status of the proposed Tuttle Road cul-de-sac meeting with the resident.

For the record - NOPEC Grant submission deadline dates are 1-14-11 and the final deadline is 2-28-11.

For the record – Still don't have the Waiver of Workers' Compensation Benefits for Recreational or Fitness Activities from firefighters, Policy 2817.

List of important workshops at 2011 Winter Conference, after reviewing Trustees Robert Brobst and Norman Jepson will not be able to attend.

Verizon Wireless has not followed up with Fire Department for quoting a telecommunications package and we will not pursue this issue.

COMMITTEE REPORTS

Fire Station 1 Addition Committee – moving along.
 Status of Fire Station 1, NOPEC Rehab moving along.

COMMUNICATION/CORRESPONDENCE FOR THE RECORD
(All of which can be found in the Addendum)

- Fire Department has received their Drug License for EMS Services, copy is in the addendum
- Proof of insurance and copy of driver's license from all employees who drive are due to the office by 1-31-11. A notice will be put in 1-13-11 paychecks that states: All employees are required to give the office a copy of their license and proof of insurance by January 31, 2011. It is your responsibility to give the office a copy of your license every time you get a new one and proof of insurance every year when you get your renewal.
- Received a letter stating construction on Locust Drive property, no permit was posted, copy of the letter was given to Zoning and is being worked on
- Draft for 911 Strategic Plan from County EMA
- Received a thank you letter from Halo for delivering food to needy families before the holidays.
- Township Waterline Advisory Committee Meeting is 1-19-11 at 7:00 PM at the DES Office, resident on New London Road requested CDBG review for water line extension
- Miscellaneous newsletters

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NEW BUSINESS

The Year End 2010 Zoning Permits Report is available - Trustees have received a copy.

American Red Cross Heroes Breakfast is 3-5-11 at 9:00 am. No one stated they were attending or nominating a person.

Resolution was made in the earlier 1-11-11 Special Meeting to submit 2.25 mill tax Levy Police Protection to the Auditor for certification of tax valuation.

Robert Morrison Foundation is seeking projects which fall within the mission of the Foundation.

#14 Norman Jepson moved, seconded by Robert Brobst to discuss a project to be submitted to the Robert Morrison Foundation at the February 1, 2011 Special Meeting.

Voting: Robert Brobst Yes
Norman Jepson Yes

ANNOUNCEMENTS FOR THE RECORD:

- 1-17-11, Offices Closed for Holiday
- 1-18-11, 7:30 AM, Employee Safety Committee Meeting

#15 Robert Brobst moved resolution, seconded by Norman Jepson to go into Executive Session at 8:22 PM to discuss a contract, action may be taken.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#16 Robert Brobst moved resolution, seconded by Norman Jepson to return to the Regular Session at 8:46 PM.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

#17 Robert Brobst moved resolution, seconded by Norman Jepson to approve the Addendum to the Agreement between the City of Ashtabula, Ohio and Ashtabula County, Ohio for Wasterwater Conveyance, Treatment and Disposal, a copy of which can be found in the Addendum.

Roll Call Voting: Robert Brobst Yes
Norman Jepson Yes

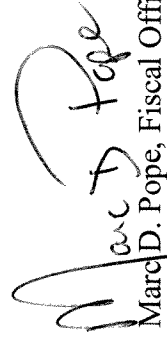
#18 Norman Jepson moved, seconded by Robert Brobst to adjourn the meeting at 8:47 PM.

Voting: Robert Brobst Yes
Norman Jepson Yes

The meeting was adjourned.



Norman Jepson, Chairperson



Marc D. Pope
Marc D. Pope, Fiscal Officer