

RECORD OF PROCEEDINGS

Minutes of

SAYBROOK TOWNSHIP TRUSTEES

Meeting

BARRETT BROTHERS - DAYTON, OHIO

Form 6101

JANUARY 25, 2022

Held

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:00 p.m. by Chairperson Gloria Baum, with Trustees Norman Jepson and Robert Brobst, Fiscal Officer Larry Johnson, Fire Chief John Jyurovat and public David Thomas, Bill Olin and Dave Whitaker were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 01252022)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in prayer.

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

January 10, 2022	Work Session
January 11, 2022	Regular Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#2 Norman Jepson move resolution to approve the following minutes, seconded by Robert Brobst.

January 10, 2022	Work Session
January 11, 2022	Regular Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

OLD BUSINESS

Credit Card policy – Trustee Gloria Baum and Fiscal Officer Larry Johnson to review and make changes to be consistent with the Treasure State of Ohio recommended policy.

NEW BUSINESS

#3 Norman Jepson moved resolution to approve payment to the "Ohio Township Association Risk Management" of \$57,695.00 for Saybrook Townships 2022-2023 Anniversary Contribution liability insurance effective February 1, 2022, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#4 Norman Jepson moved resolution to approve applying for NOPEC funding, seconded by Robert Brobst.

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Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

#5 Norman Jepson moved resolution to approve a proposal from Stephen Oeffner for the purchase of new computers for the Administrative and Zoning Offices up to \$4,000.00, seconded by Robert Brobst.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

- Trustees discussed starting the process to review and update Saybrook Township Policies and Procedures.
- Jamie Arcaro from the County to attend the February 8, 2022 Trustees regular meeting to review the County's new Lodging Excise Tax software.

PUBLIC

David Thomas, Ashtabula County Auditor commented on the final regulations of the ARPA funds in regards to up to 10 million of ARPA allocation standard allowance.

EXECUTIVE SESSION

#6 Norman Jepson moved resolution to go into "Executive Session" to discuss personnel issues at 6:27 p.m., seconded by Robert Brobst.

Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes

#7 Norman Jepson moved resolution to come out of "Executive Session" at 6:35 pm, seconded by Robert Brobst.

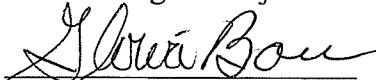
Roll Call Voting: Norman Jepson Yes
 Robert Brobst Yes
 Gloria Baum Yes


No action taken as a result of the "Executive Session".

ADJOURNMENT

#8 Norman Jepson moved to adjourn the meeting at 6:36 p.m., seconded by Robert Brobst.

The meeting was adjourned.


Gloria Baum, Chairperson


Larry Johnson, Fiscal Officer