

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held May 26, 2020 20

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 6:00 pm by Chairperson Gloria Baum, along with Trustees Norman Jepson, Robert Brobst, Fiscal Officer Larry Johnson, and Fire Chief John Jyurovat. No members of the public were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 05262020)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Chairperson Robert Brobst led in Prayer.

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

May 12, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#2 Norman Jepson moved resolution to approve the following minutes seconded by Robert Brobst.

May 12, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

NO DEPARTMENT HEAD REPORTS

OLD BUSINESS

#3 Robert Brobst moved resolution to approve the Ashtabula County Engineer's quote for the County to perform chip sealing on Brown Road (84 to Twp. line) and Gerald Road (Brooks to N. Bend) at a cost of \$30,338.20 seconded by Norman Jepson.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

NEW BUSINESS

Gloria Baum reviewed Grant writing procedures that any Grant requiring matching funds will need to be approved by the Trustees.

#4 Norman Jepson moved resolution to approve Ziegler Heating Company Preventative Maintenance Service Agreement for the Administrative Building at a

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yearly cost of \$1,075.00 and the Road Department at a yearly cost of \$625.00 for the period of 6-1-2020 to 6-1-2021 seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes


PUBLIC

None.

#5 Norman Jepson moved to adjourn the meeting at 6:40 pm seconded by Robert Brobst.

The meeting was adjourned.


Gloria Baum, Chairperson


Larry Johnson, Fiscal Officer