

SAYBROOK TOWNSHIP TRUSTEES

June 8, 2021

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Gloria Baum, along with Trustees Norman Jepson, Robert Brobst, Fiscal Officer Larry Johnson, Road Superintendent Marc Pope, Zoning Inspector Barbara Carr and Fire Chief John Jyurovat. Members of the public: Lloyd Richards, Sandy McNally, Tim McNally, Maureen Kennedy and Kathleen Kennedy were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 06082021)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Trustee Robert Brobst led in prayer.

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Robert Brobst.

	May 25, 2021	Regular Meeting
Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#2 Norman Jepson move resolution to approve the following minutes, seconded by Robert Brobst.

	May 25, 2021	Regular Meeting
Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve payroll direct deposits for #344-2021 thru #412-2021 and Warrants #70454 thru #70512, (#70543 voided), seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#4 Norman Jepson moved resolution approving a Then and Now Purchase Orders: 10-2021 UH Conneaut Medical Center \$5,500.00 and #11-2021 Gris'e \$17,693.22, seconded by Robert Brobst.

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Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 06/07/2021.

Total All Funds:	\$	1,981,822.89
Current Investment Accounts:	\$	809,331.87
Current Checking Account:	\$	1,172,491.02

#5 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

ROAD AND CEMETERY REPORT

Road Superintendent Marc Pope presented the Road and Cemetery report.

#6 Norman Jepson moved resolution to accept the Koski bid (see bid in addendum for pricing) for asphalt, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#7 Norman Jepson moved resolution to accept the Simak bid (see bid in addendum for pricing) for stone, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

#8 Norman Jepson moved to receive the Road and Cemetery Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

ZONING REPORT

Zoning Inspector Barbara Carr presented the Zoning Report.

#9 Norman Jepson moved to receive the Zoning Report, a copy of which can be found in the Addendum, seconded by Robert Brobst.

Voting:	Norman Jepson	Yes
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Robert Brobst	Yes
Gloria Baum	Yes

FIRE REPORT

No written report.

#10 Norman Jepson moved resolution to purchase a new Pierce Fire Truck Enforcer 189 PUC Pumper in the amount of \$600,596.00, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

WATER RESCUE REPORT

No written report.

OLD BUSINESS

None.

NEW BUSINESS

#11 Norman Jepson moved resolution to sign the purchase order agreement with Ashtabula County for rent/purchase of labor, materials and machinery to do centerline striping on various roads as described on the estimate at a cost of \$3,381.35, seconded by Robert Brobst.

Roll Call Voting:	Norman Jepson	Yes
	Robert Brobst	Yes
	Gloria Baum	Yes

PUBLIC

Sandy McNally, President of Lakeland Community Association, gave an update on the right-of-way issue and asked the Township for any assistance. Trustees to reach out to the County Prosecutor and County Engineer for any assistance they can provide.

Kathleen Kennedy thanked the Township for a nice Memorial Day celebration.

ADJOURNMENT

#12 Norman Jepson moved to adjourn the meeting at 10:48 am, seconded by Robert Brobst.

The meeting was adjourned.

Gloria Baum, Chairperson

Larry Johnson, Fiscal Officer